

Frequently Asked Questions



Q. How can I access the GRI schedule?

A. The GRI schedule for the current semester is always available on our website: www.ctrealtor.com, under "Education". The entire GRI Designation program runs each spring and fall semester. All the details including locations, dates, times, program information, pricing as well as the registration form are there.

Q. What are the requirements for completing the GRI Designation?

A. You must complete all three GRI Series' (1, 2 & 3) – a total of 90 hours of classroom time. Each Series consists of 2 two-day modules with an exam at the end of each day (with the exception of the two-day Finance & Tax course). You must pass each exam with a score of 70% or better. Your grade for a Series is an average of all your exams.

Q. Do I have to take the GRI Program in order?

A. GRI Series' can be taken in any order allowing greater flexibility (i.e. GRI-3 can be taken before 1 or 2).

Q. How do I register?

A. Registration for all courses requires pre-payment according to the posted schedule. By mail, you can register with a check, money order or credit card. Fax registrations can only be accepted with MasterCard, Visa, or American Express. Telephone registrations cannot be accepted. Walk-ins are welcome on a space-available basis at the walk-in registration fee. The current trend we are seeing is courses selling out – early registration is strongly encouraged to secure your spot.

Q. If I do pre-register, will I receive a confirmation?

A. Confirmation letters and directions will be e-mailed one to two weeks prior to the start of class. Be sure to provide your preferred e-mail address on your registration form.

Q. Where do I send my registration?

A. Registrations must be sent directly to CAR. You'll find the mailing address and fax number on the registration form. You can also register securely online.

Q. What is the cancellation policy?

A. Cancellations (with refund) are allowed up to 14 days prior to the start of a Series minus a \$20 cancellation fee. Your request must be made in writing. If a cancellation is made within 14 days of a program start date, no refund will be given, but you will be eligible to transfer to a future Series with a \$40 transfer fee. If CAR cancels a Series for any reason, your payment will be refunded in full. If CAR cancels a Series and you wish to transfer to a future Series, this fee will be waived.

Q. What should I do if an unexpected emergency comes up and I can no longer attend a program?

A. Please contact the CAR office to address your individual situation and make the necessary transfer arrangements for a future Series.

Q. How are grades calculated?

A. You will receive a grade for a Series only when all courses/exams within that Series are completed. Exams in a Series are combined to give you a final number and letter grade. If necessary, exams can be re-taken. A \$20 re-take fee applies each time. You will receive your results via regular mail within three weeks of completion. **Test results are NOT given over the phone or through e-mail.**

Q. How many continuing education credits can I earn?

A. Each course/Series contains 6 hours of elective-CE credits which have been submitted and approved by Connecticut's Real Estate Commission and are good towards license renewal for Salespeople and Brokers.. **Each GRI Series is also approved for Broker pre-licensing elective credit!**

Q. Why am I required to sign in and out each day?

A. As a school, we are required to keep detailed attendance records. This allows us to issue your CE credits. If any portion of a course is missed, you will **not** be eligible to receive CE credit. Courses that are missed must be made-up to receive CE credit AND full GRI designation credit.

Q. Will I receive a CE certificate?

A. No, the State of Connecticut Department of Consumer Protection's Real Estate Commission announced that effective September 2009 Real Estate schools are no longer required to issue paper Certificates of Completion for continuing education courses. Salesperson and broker course completion information will be uploaded electronically by the provider school to a centralized data bank.

Q. Will I receive a Pre-Licensing Certificate of Completion?

A. An official Certificate of Completion will be sent. The certificate provides proof that you have satisfied 30 hours elective credit for Broker Pre-Licensing.

Q. What if I misplace my CE certificate?

A. CE certificates can be re-issued for a fee. Please refer to CAR's Education Policies & Procedures for the most current/up-to-date information.

Q. When can I officially use the Designation?

A. Once you receive your graduate packet, you are welcome to begin promoting yourself as a GRI.

Q. Are there any annual dues to maintain the GRI Designation?

A. No. You must simply maintain your REALTOR® membership.

Q. If I completed some GRI coursework in another state will those courses transfer to CT?

A. While GRI is a nationally recognized designation, each state's program is designed differently. There is no simple answer to this question – each case must be looked at individually for a determination to be made as to what a GRI candidate needs to do to finish their designation. A student should be prepared to provide proof of courses that have been completed in another state as well as descriptions of those courses.

Q. I began taking GRI several years ago but never finished. Am I able to pick up where I left off?

A. Due to curriculum changes, CAR GRI courses expire after 5 years. You should make every effort to complete the Designation within a 5 year period. Expired courses will have to be re-taken and paid for in full based on the current semester's fee schedule.

Q. I recently took a course that is included in the GRI program. Can I get an exemption?

A. Contact the Member Services Department to discuss your specific circumstance. In some cases we may be able to grant an exemption if you can show proof of completing an identical course elsewhere within a reasonable timeframe (no more than two years). Course fees would not change, no CE would be given for that course, and you would still be required to pass the corresponding exam. ***Please note: An exemption cannot exceed 1 day of the GRI Program and requires prior approval.***

Q. If I need additional information, who can I contact?

A. For information regarding the Brokers exam or any licensing issue, please contact the Real Estate Commission at (860) 713-6150. On the web at: www.ct.gov/dcp/

If you need assistance with any CAR education program, please feel free to contact us at the CAR office.

Phone: (860) 290-6601 **Toll-Free:** (800) 335-4862 **Fax:** (860) 290-6615

Marcia Leclerc, Member Programs Coordinator, ext. 317 – leclercm@ctrealtor.com
Brett Moody, Member Programs Assistant, ext. 308 – moodyb@ctrealtor.com

WEBSITE: WWW.CTREALTOR.COM

See our website for general information regarding CAR's Education Policies & Procedures.



CONNECTICUT ASSOCIATION OF
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GRADUATE, REALTOR® INSTITUTE DESIGNATION

To earn your GRI designation, you must:

- Complete all 3 Series (90 hours) of classroom time. (Total of 12 days – 9:00am – 5:00pm)
- Pass each exam/Series with a grade of 70% or higher.
- Maintain your REALTOR® membership.

**ANY GRI SERIES CAN BE USED AS ELECTIVE CREDIT FOR BROKER PRE-LICENSING!
EACH GRI CONTAINS 6 HOURS OF ELECTIVE CE CREDIT REQUIRED FOR LICENSE RENEWAL.
THE GRI DESIGNATION ALSO COUNTS AS CREDIT TOWARDS THE CIPS & CRS DESIGNATIONS!**

THE GRI MODULE FORMAT:

GRI Course	# of Days	Course Topics and CE Credit Values
GRI-I Series (30 Hours)	4	Finance & Tax Real Estate Contracts, Housetalk Land Planning, Construction
GRI-II Series (30 Hours)	4	Planning for Success Rentals-Rules of the Road Appraised Property Value-Fact-or-Fiction Introduction to Commercial Property Client Negotiating Strategies
GRI-III Series (30 Hours)	4	Get Your Technology in Sync and Boost Customer Service All Real Estate Web Sites are not Created Equal Dispute Resolutions NAR Mandatory Ethics Environmental & Health Issues At Home with Diversity: One America

GRI Series' may be taken in any order. We have structured each module to be eligible for 6 elective Continuing Education credit toward license renewal for Brokers and Salespeople.*

The State of Connecticut's Real Estate Commission requires the following CE for license renewal:

- ▶ 12 hours of continuing education must be completed every two years to renew a real estate Salesperson or Brokers license.
- ▶ The next deadline for Brokers is March 31, 2010 and for Salespeople it is May 31, 2010.
- ▶ The 12 hours of CE required for this compliance period are: MANDATORY – CT Buyer Agency (3 hours), CT Disclosure, RESPA and Law Update (3 hours), and 6 hours of electives.

Any questions regarding licensing should be directed to the Department of Consumer Protection, Real Estate Commission: (860) 713-6150. www.ct.gov/dcp/